

How to get your press ticket for EMV

Step 1: Select ticket

Please click [here](#) to access the EMV Online Ticketing system.

Please select **Press Ticket** by clicking on the *plus symbol*.

By clicking *Next* you will be taken to the next step.

The screenshot shows the EMV online ticketing system interface. At the top, there is a teal header with the 'emv' logo on the left and the time '12:14:07:22 Köln' on the right. Below the header, there are four steps in a horizontal line, with '1 Selection' being the active step. The main heading is 'Would you like to buy a ticket or redeem a voucher?'. Below this, there are instructions: 'Select from the following ticket options.', 'Press tickets as well as the student tickets are reserved exclusively for the respective group. Therefore proof of legitimization must be provided in the order process.', and 'Discounted tickets are available for holders with a disabled pass. Please contact emv@mesago.com.' There is also a link for 'online ticketing'. Three ticket options are displayed in teal boxes: 'One Day Ticket pre-sale' for 32 €, 'One Day Ticket pre-sale student' for 12 €, and 'Press Ticket' for 0 €. Each option has a quantity selector with minus, plus, and zero buttons. Below the ticket options is a 'Redeem a voucher' section with a text input field for the voucher code and a 'REDEEM A VOUCHER' button. At the bottom, there is a 'Total' section showing '1 x Press Ticket' and a 'NEXT' button.

Step 2: Login or registration

Please now log in with your existing trade fair login. This is made up of your e-mail address and your personal password.

If you are registering for the first time, please click on *Register* and fill in all mandatory fields marked with an asterisk (*).

The screenshot shows the login form. At the top, it says 'Use your Messe Frankfurt Messe-Login.' Below this, there are two input fields: 'Email' and 'Password'. A teal 'LOGIN' button is positioned below the password field. At the bottom, there are two links: 'Register' and 'Forgot password?'.

Step 3: Customize your tickets

As soon as you are logged in, you can start to customize your ticket. First of all, the stored order and invoice data will be displayed for your review.

Then select whether you want to order the ticket for yourself or for someone else.

Continue with the personalization of the ticket now:

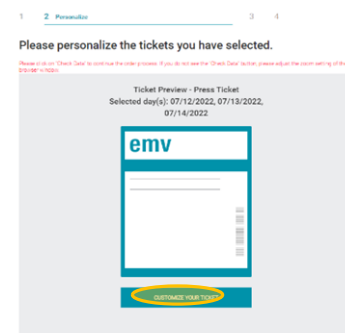
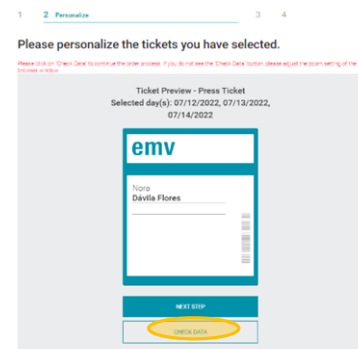
- If you selected *For me* in the previous step, you will now see a ticket pre-filled with the data of your trade fair login. Click on *Check data* to complete or change the personalization data.

Please make sure that you use your personal e-mail address, as your access to the digital event is linked to it.

- To create a ticket for someone else, select *Customize your ticket*.

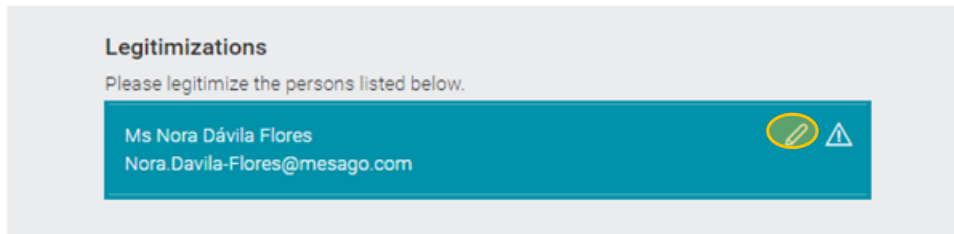
Now enter the data of the person the ticket is intended for. Once the order has been placed, the ticket holder will receive a link by e-mail with a request to activate and fill in the trade fair login.

Click *Next Step* to proceed to the next step to verify your order. If everything is accurate, you can upload the legitimization document.



Step 4: Legitimation

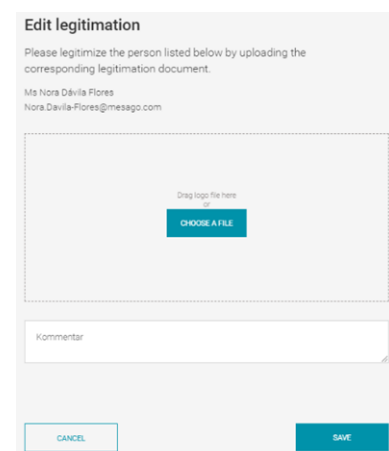
The persons to be legitimized are listed under the heading *Legitimation*. Please note that uploading a valid legitimation document for each person is mandatory. This is done by clicking on the *pencil icon*.



Drag and drop or click *Choose a File* to upload your valid legitimation document to the upload window that opens.

Save the uploaded document and add a note under *comment* if necessary. When ordering for several people, repeat this step by opening the respective upload area for each ticket by clicking on the *pencil icon*.

As soon as a legitimation document is uploaded, the warning sign next to the pen icon will disappear. During the verification of your legitimation document it is not necessary to stay in the Online Ticketing System.



Note: A valid press pass, an imprint with your name or similar can be presented as proof. Further information on the general accreditation guidelines can be found [here](#).

Step 5: Send your order

To complete your order, please agree to the processing and use of your data, accept the terms and conditions and send your order by clicking the *Send Order* button.

The legitimation data of your order will now be checked. If your order is approved, you will receive an order confirmation with your tickets by e-mail.

If there are problems with the legitimation verification, you will receive a corresponding email with the request to update your legitimation information. Please note that the verification process may take up to 24 hours, possibly longer on weekends.